



BOARD OF DIRECTORS MEETING MINUTES

June 10, 2019

6:00 pm – Hartsville Memorial Library Meeting Room

Present: Board members Bruce Tunnel, Danny Johnson, Kathy McDonald, Susan Weesner, Carol Stackhouse, Kim Tiedemann, Kit Hardee, Jeannie Gainey (late)

Advisory Board members Donna Maguire, Susan Rollins, Steve Ingram, James McDonald, Wendy McDonald, Wendy Ransome

Absent: Crystal Hulsey, Leslie McElveen

Call to Order, Roll Call, FOI

1. New Board Members & Advisory Board

2. Approval of May Minutes

3. Financial Reports

- Financial report was reviewed and accepted.

4. Business Office Space and Business Secretary

- Kathy McD presented a job description and the need to hire a business secretary. The treasurer and business secretary would be considered “clerical support.” Bruce Tunnel suggested we continue our efforts for an executive director and include these tasks as part of that job description. Bruce and Danny suggested scanning paperwork instead of keeping so much paperwork on file.

5. Fundraising Committee Charter

- Bruce Tunnel described his ideas for a fundraising plan.
- A motion was made and approved for Bruce Tunnel to be the Fundraising Chair.

- Carol Stackhouse reminded everyone that the yard sale used to be the main fundraiser for Rescue; when Retail Therapy opened, the agreement was for the first \$30,000 each year to go to the Rescue fund to replace the yard sale fundraiser.
- A motion was made and approved to accept the fundraising charter created by Bruce Tunnel.

6. Update to Bylaws

- A motion was made and approved that we form a committee to reformat and re-write for clarity and simplicity the current by-laws.

7. Additional Agenda Items, by Board Consent

- Shelter Manager program-benefits of--Wendy R is willing to train more
- Water for the exercise areas
- Progress of new cat building

8. Executive Session (Personnel Matter)

Adjournment at 7:55 pm