

DCHS Board of Directors Meeting
Nov. 13, 2017
Hartsville Library

Present: Crystal Hulsey, James McDonald, Lynette Savereno, Donna McGuire, Carol Stackhouse
Absent: Steve Ingram, Kim Tiedemann, Leslie McElveen, Jeannie Gainey, Bill Hatfield, Kit Hardee
Guests: Margaret West, Jackie Kirven, Barrett McGuire, Kathy McGowan, Dennis McGowan, Kathy McDonald

The DCHS Board of Directors met in the Hartsville Branch of the Darlington County Library at 6:30pm on Nov. 13, 2017.

Lowcountry Evening: Crystal Hulsey read the following report from Joellyn Watson. The Board is grateful for and very pleased with the success of the event.

Lowcountry Evening was held on Saturday, October 21st at South of Pearl in Darlington

Hatfield Temple were our sponsors for the event

We had about 200 people attend the event; from Darlington, Hartsville, Florence, Lamar, and Society Hill

We had a lowcountry boil, beverages, a photo booth that was a huge success, a small silent auction, and Secret Santa presented the \$250k donation

Once again, our community came together to support the DCHS and we raised \$16,700

We decided to give the Outreach Spay & Neuter program \$1k of the proceeds and remaining proceeds to the building fund.

Becky and I would like to thank all of you for your support. Not only does our community come out and support our events, but many of you do as well. We wouldn't be successful without each of you! We look forward to seeing you at our 3rd annual Evening Under the Oaks on Saturday, April 21st So, save the date!

Budget: Treasurer was not available to present a budget report. The report was deferred until the December meeting.

SC Pet Care and Humane Treatment Bill Committee Report: No report

Bridge: Kathy McGowan reported that chocolate candy sales are going well. She is open to ideas for fund raising.

Fund Raising: Margaret West and Kathy McGowan plan to meet with a group this week to discuss several possible fund raising ideas; including a gift wrapping service in December and a discount card.

Spherion Donation: Jackie Kirven reported that Spherion of Florence recently donated \$1000. She

believes that they prefer to earmark the money for a specific project. Lynette moved that the money be directed to construction of the new fence. The motion was seconded by Crystal and approved. Jackie will contact the donors to make sure this meets with their approval.

Rescue: Lynette reported that Rescue has two bills outstanding: \$9,000 to Patterson and \$17,000 to Anderson Animal Hospital. She was not aware of the decision by the Board to change the distribution of Re-Tail proceeds to begin year in April, rather than January.

Shelter: Intake-Jackie Kirven presented the intake statistics for the month of October. Intake in October 2017 (308) is considerably more compared the intake in October 2016(195). However, the total year to date intake through Oct. 2017 is lower than intake at the same point in 2016 and each year prior to that beginning in 2013. There is a clear trend that fewer animals were received at this point each year from a high of 3880 in 2013 to the lowest of 2864 in 2017.

Maintenance-Margaret West noted the following maintenance issues:

- A tree on adjacent property is in serious condition and is dropping limbs on the puppy building and driveway. The owner will not allow anyone on his property and is not taking responsibility for maintaining or removing the tree. There are concerns about safety and liability if there is damage to the shelter or if someone is injured. Donna McGuire will ask Bill Hatfield to send a letter to the owner.
- The puppy kennel fences have not been installed.
- Allen is repairing the parking lot light
- David has been working on organizing the storage building.

Staff-Jackie Kirven reported that staffing is okay, but could be better. They are cross training staff as much as is feasible. They are still looking for someone with management potential to hire initially for clerical duties. Patti Makowsky is volunteering part time to help with clerical duties. They have hired Robert Cassidy on a trial basis, hoping to free Justin to do more med tech work. David has worked to improve the organization of the storage building.

Foster- The Board authorized Jackie to consult Bill about a potential liability issue with one of the foster families.

Holiday Bonuses and Celebration: Kathy McDonald was asked to provide a recommendation for staff bonuses based on past practices. Jeannie Gainey will be asked for a recommendation about a holiday celebration. Both will be decided via email to the Board.

Customer Service Training: After executive session the Board recommends that the shelter staff and volunteers who work at the shelter receive Customer Service Training.

It was noted that the library no longer allows the use of the meeting space after the library closes at 8:00pm. The meeting adjourned promptly at 8:00.

Carol Stackhouse
Acting Recording Secretary