



## **BOARD OF DIRECTORS MEETING AGENDA**

November 14, 2016

6:30 pm – Hartsville Memorial Library Meeting Room

Present: James McDonald, Leslie McElveen, Crystal Jordan, Jeanie Gainey, Donna McGuire, Carol Stackhouse, Steve Ingram

Absent: Bill Hatfield, Kathy McDonald, Kit Hardee

Guests: EJ Campbell, Jackie Kirven

1. Approval of September Minutes- Tabled
2. Budget Update-
3. Exercise Yard- Bill Hatfield and James collaborating on size and layout.
4. Big Dog Run Progress- The mason came by today, they are tightening things up before he can come.
5. Other Bridge Business- Some money in the bank and bills are paid.
6. Other Rescue Business- Bills are paid, in a great thanks to the amazing Retail Therapy Store.
7. Other Shelter Business- Could we do a “Home for the Holidays” free cat adoption event? We need to supplement the cost of the cats through grants or another route. Lynette motions to use Biomedical funds to help a possible free cat adoption. All in favor.
  - a. Lynette motions to hold a “Home for the Holidays” free cat adoption and rescue program, contingent on getting grant money. All in favor.
  - b. Vet Techs are dedicated, they go above and beyond on a regular basis, however; we are low on hours and payroll to get the job done perfectly. We need to solve the problem of cats waiting for intake and risk spreading disease while they sit there. Jackie proposed allowing the cat caretakers to fulfill either some or full intake on the animals. Carol thinks we need a financial summary from our budget in order to fully understand our dilemma and where we can cut from or shuffle funds.
  - c. We’ve had a tough year with ringworm. The new fans will not spread ringworm.
  - d. Lynette has talked to the company that makes the wooden sheds to replace the two cat buildings. The dimensions of that area do not work well. We need to rethink the location, but we need someone with an engineering background to decide if the area in the back right corner could be a suitable spot.
  - e. Do we discount the adoption fee if someone adopts multiple dogs? It helps move cats into permanent homes, could it help dogs? With the cost of surgeries, vaccinations and microchips we cannot afford to lose even more money on adoption fees.

8. Mission Statement & Goals- Everyone submit a mission statement through email and we'll discuss at the next meeting.
9. Newsletter- We need it ASAP. We need to include the retail store, rescue, a letter from Leslie, intake statistics, a letter from our foster team to get involved, volunteer opportunities. We need points of contact to respond to our calls to action.
10. Christmas Party & Bonuses- We need to have an inclusive Christmas party and incorporate all areas of the Humane Society. Bonuses have been taken care of by a donor.

Adjournment: 8:11