

Darlington County Humane Society Board of Directors Meeting
Hartsville Public Library, Hartsville, SC
September 8, 2014 6:30 pm
AGENDA

Members In Attendance: Kit Hardee, Kim Tiedemann (speaker phone), Leslie McElveen, Robin Jones, Carol Stackhouse, Jeannie Gainey, Jackie Kirven, Crystal Hulsey

Absent: Lynette Savereno, Bev Bisazza

Guests In Attendance: Holley Fambrough, Kathy McDonald

Call to Order, Roll Call, FOI

- Kit Hardee, Co-Chairpersons, called the meeting to order at 6:40 pm.
- Minutes taken by Kim Tiedemann.

1. Approval of August minutes delayed until October meeting. Motion by Carol Stackhouse with second by Leslie McElveen approved.

2. Budget Update (Kathy McDonald)

- Reviewed expense history for gas. Board decided to implement immediately a usage log for all vehicles. The Log will be located with the vehicle keys. Will show date, driver, destination, time in/out. Holley and Leslie will handle.
- To save on copier expense, will have blank forms like adoption applications printed at printer.
- Kathy has submitted a copy of DCHS form 990 to the Secretary of State in compliance with charitable organization registration.
- Kathy distributed copies of expense records for July and August.

3. Money Collection Permit: Leslie is ready to submit application for a permit to collect donations at intersection in front of Walmart. Date determined to be the first Saturday in November.

4. Bridge Business

- Currently 51 dogs and 20 cats located at Bridge.
- One cat needs a foster due to need to medicate 4 times per day.
- Have volunteers to clean dog kennels 6 of 7 days per week. Need someone for Saturdays.
- Need volunteers to do cats every day.
- Need a volunteer to do the yard maintenance once per week.
- Need help preparing crates for transport from Bridge. Suggested that Patty, who does this at shelter, prepare enough crates for Bridge transports and load in van to go to Bridge on the morning of transport.

5. Rescue Business No report.

6. Shelter Business

- Leslie has asked for a traffic light at the entrance to the shelter. Was told it is County jurisdiction and would cost \$25,000 make changes to the road.
- Request has been made for sign designating a space for animal loading and unloading. Volunteers are frustrated that they can't park near the date entrance.
- Discussed need to clarify for the staff the line of supervision. Leslie and Holley will handle.

Events: Oct. 11, Sweet Potato Festival
Oct. 2-4, Yard Sale

Executive Session none

Adjournment at