

Darlington County Humane Society Board of Directors Meeting
Hartsville Public Library, Hartsville, SC
June 9, 2014 6:30 pm
AGENDA

Members In Attendance: Kit Hardee, Carol Stackhouse, Crystal Hulsey, Kim Tiedemann, Leslie McElveen,, Jeannie Gainey, Jackie Kirven, Lynette Savereno

Absent: Billie Poston, Bev Bisazza, Robin Jones

Guests In Attendance: Kathy McGowan, Kathy McDonald, Holley Fambrough, Allison Pederson

- Call to Order, Roll Call, FOI
 - Kit Hardee and Crystal Hulsey, Co-Chairpersons, called the meeting to order at 6:40 pm.
 - Minutes taken by Kim Tiedemann.
1. Approval of [May Minutes](#) postponed to July meeting so that secretary can make corrections.
 2. Budget Update (Kathy McD)
 - Kathy McDonald passed out the Bridge Facility Budget Proposal and the check ledger
 3. Dog and Cat Population Control Ordinance (Kathy McD)
 - Kathy McD will create document a little larger than a business card with talking points for volunteers to talk to community members.
 - Allison Pederson/Kathy McDonald suggests we host a luncheon to ask area businesses for their verbal support for the ordinance and the financial support for the Bridge Kennel facility.
 - Secure Black Creek Arts Council for the luncheon. (Allison Pederson)
 - Make list of business members to invite (Allison Pederson)
 - Develop menu/caterer (Hidden Treasures, Kyle Segars) (Jeannie G.)
 - Design the program. (Kathy McD)
 - Set the date 11:30-12:30. (Tuesday, Aug 12 OR Tuesday July 29)
 - Ask County Council to add the first hearing of the ordinance for the September meeting. Second reading will be at the October meeting. The third reading will be at the November meeting.
 4. Land Acquisition (Allison P.)
 - Allison Pederson passed out the proposal for the Bridge Kennel facility and explained the funds/sponsorship she has already secured.
 - Allison needs list of individual and corporate donors so that the Bridge Kennel and the shelter *both are not asking* for funding from our community. (Carol Stackhouse can make this list for the shelter donors and Carolyn Powers can make the list for the rescue.)
 - Lynette made a motion to open a separate bank account for the Bridge Kennel boarding facility to keep those funds separate. Jeannie and Crystal will open the account at Wells Fargo and keep the records. The motion was seconded and approved. If the Bridge Kennel facility does not prove to be operational, those funds raised will be moved to the rescue account to pay for boarding at our other places that we already use.
 - Leslie made the motion to move forward with Allison's fundraising plan to acquire the Bridge Kennel facility.
 5. Bingo Update (Leslie)

- Leslie is proceeding with the Bingo plan with two new people (Bobby, Valerie). They are meeting Saturday, June 14.

6. Big Dog Run Upgrade (Kit)

- Kit has detailed plans for the new kennels.
- Jeannie will send mason to the shelter to give us a quote for the bricks; he needs to talk to Randy.
- After we get quotes, we'll set the date for the project. The entire project will take 2-3 days.
- The new construction will include 16 kennels to replace the current 12 on one side of the big dog run. The kennels are 4 x 8.

7. New Board Member (Kim T.)

- Steve Ingram is unable to commit to serving as a new board member.

8. Other Rescue Business

- Holley suggested a more defined job description for shelter staff so that someone can be designated to do temperament testing/bios for dogs. Everyone is so hard working that they try to do everything.
- Kathy McD knows a pet photographer Heather X from McBee and Jeff McJunkin from Lamar to do pet photos in Hartsville to raise funds. Holley will organize a date and schedule for this.

9. Other Shelter Business

- Holley will set up a system with a sign in sheet and chairs on the porch to manage the traffic in the office.
- Kit will set up a TV on the porch for visitors to watch a scrolling video about the shelter. Kim T. will attempt the video.
- Holley will ask Randy and Leon when they unload the vans Monday morning after transport to set aside donated items. Emails need to be sent/phone calls made if someone is expecting a donation to arrive on the van and when these donations are found on the van Monday mornings.
- Jeannie will make a temporary sign to state "no children under 12 years of age" now and then later a sign for "no admittance" beyond the long gates on wheels. Kit will make a permanent "no admittance" sign will be posted after we have made the Petfinder site more readily available.
- We need to have the Petfinder site updated and available for visitors to view the site so that they don't have to walk to the back area of the shelter grounds. *Would this indicate the need for a computer on the shelter porch?*
- Lynette suggested that Holley review the Meet Your Match program designed by the ASPCA; she has two binders of information. Holley and Jackie agreed.
- Jackie and Holley will make a binder of the cage card, photo, Meet Your Match info for adopters after the "no admittance" policy is in place.
- Holley will ask Terasa Young Lott to help her with the Meet the Match program.
- Holley, Kathy McD, Kit, Jackie, Leon, Brandi, Wendy B. attended the Learning Dog workshop this past weekend.
- Holley can research what other shelters do to use young volunteers (Girl Scouts, etc) while keeping them safe with our new policy of "no children under 12" behind the gates. We need a policy/waiver in place for young volunteers.

Robin Jones emailed these notes in her absence:

I am working with King Cadillac/GMC on a bus for transport. At this point, the salesman is still working on getting a price for a "shell" version with no seats in the back.

After he gives me a price and a model, I will let the board know. Once we confirm that it is the appropriate vehicle

that we need for transport, I will go to Reimer King to work a deal (hopefully.) Of course, I will appeal for a donated vehicle. I will let you know in the next week or so where I stand in the process.

Executive Session not needed.

Meeting adjourned at 9:10 pm