



## Meeting Minutes

November 12, 2012

### Members in Attendance:

Jeanie Gainey  
Crystal Hulsey  
Barbara Moore

Chesley Benjamin  
Jackie Kirven  
Carol Stackhouse

Kit Hardee  
Leslie McElveen

### Guests:

Hollie Melton

Wendi Sittin

### Item: Adoption Prices

Dogs < 4 months \$85 (microchip, vaccines, s/n, worming)

Dogs > 4 months \$95 (same included + rabies)

Cats - special (all stars) \$25

Cats < 4 months \$50 (vaccines, blood test, s/n, microchip)

Cats > 4 months \$60 (same included + rabies)

### Item: Specials

\$25 all star adoptions will continue indefinitely. Free for 50 will continue thru November. Leslie & Barbara will discuss specials on radio show this month.

### Item: Young Volunteers

All volunteers under the age of 16 must be accompanied by an adult. Kit will make a liability waiver for volunteers to sign.

### Item: Fundraisers

Thanksgiving Dinner Raffle will be drawn Monday November 19 with all \$ going to rescue. BBQ has been postponed due to too many in this area. Pet photos with Santa will be held at Gardners Saturday Dec 1 from 10-2. Crystal photographer & Chesley Santa. Will also be held same day at PetSmart from 11-4 & Dec 2 from 11-4. Jeanie's brother is Santa & Crystal will find a photographer for both days

### Item: Volunteer Appreciation this Sunday

3-5 Sunday at Lakeview Club. All board members present will bring a dessert (3-4 dozen). Carol will bring lemonade, coffee & servers for each. Barbara-coffee cups. Kit - forks. Jeanie & Crystal - cups, plates, napkins, cream, sugar & water.

### Item: Volunteer Meeting

Meeting was cancelled but no reason was given to Leslie (volunteer coordinator) nor did she know who cancelled it.

### Item: Radio Show December 12

Jackie will discuss tax deductible donations, memorial giving, honor giving, gift certificate for adoption.

**Item: Shelter**

Holiday Hours - Hollie is working on the holiday schedule. Closed (Thursday & Friday). Christmas closed 24, 25, & 26. Staff would like to have the same Christmas Dinner as last year. Proposed Dec 16 if fire station is available; Dec 13 as alternate.

Hours need to be cut due to lack of funds. Suggested to have volunteers greet & help drive to allow employees to only have to do their job. Any overtime has to be approved. Euthanasia committee is now set and is to be called before euthanasia. Cell phones are to be left in cars. No personal calls allowed at shelter. Only emergency calls should be made or accepted if outside of shelter business. Extra landline will be provided. Credit card machine needs to be reprogrammed to not dial 9 first.

**Item: Evening Hours**

Shelter will be open Thursday evening starting January 3. Hours for this day will be 1-7. No intake. Just adoptions

Next scheduled meeting will be December 10th, 2012

Executive Session to discuss confidential matters.